

"Who does not thank for little will not thank for much." - Estonian Proverb

Admin Bi-Weekly

November 21, 2005

Events ...

- Capitol Holiday Tree Lighting, 6 p.m. Nov. 28 Front Steps.
- [Statehouse Holiday Music Schedule](#).
- The 2nd Regular Session, 58th Idaho Legislature convenes on January 9, 2006, at 12:00 p.m.

Meetings ...

- DITCS Program Managers Meeting, 3 p.m. Dec. 14, Meridian.
- Purchasing RFP Development, Evaluation Training, Dec. 15.

Thank You ...

for Supporting Your State Employee Charitable Giving Campaign



Bi-Weekly Reflects Look of New Dept. Website

With the launch this month of the Department's new website, Admin Bi-Weekly and other department newsletters will reflect the same overall design and color scheme. In the months to come, other department internal publications will be subject to similar branding as well. Guidelines are under development.

Admin Website Makes Debut!

adm.idaho.gov

The Department's website has been given a new look and online format. The project involved a thorough assessment of the website and its content over the summer months. The result is a simpler, more intuitive website for users to quickly find information and department services. Services, formerly listed by Division, are categorized with the customer in mind: **Citizen and Business Services, State Agency Services and State Employee Services.**

Rebecca Fry, Human Resources Manager, led the web development team which includes Diane Blume, Lydia Brown, Scot Maring, Frank Pierce, Ted Roper, Jim Szatkowski, Pat Wynn, and Lynne Zastre. Jon Eckerle, Cheryl Marsh, and Bill Farnsworth provided additional technical and web development support.

Welcome New Admin Employees!

Penny Thorpe is new Office Specialist 2 for Room 100, handling front desk and other general responsibilities. Penny is an Idaho native, as are both her parents. Prior to coming to Admin, she temped for several state agencies, worked for two law firms, was a floral designer, and owned her own landscaping business. She also enjoys painting, sewing and woodworking. She and her husband, Greg, live in west Boise.

Sharon Slater is new Technical Records Specialist 1 for Public Safety Communications Operations. Sharon relocated to the Meridian area with her teenage daughter from California, where she worked for the State Personnel Board for 15 years. She has family in the area and found it a great opportunity to make the move to Idaho. Sharon enjoys hiking and admiring nature.

Promotions: Marylou Daley Named Senior Financial Specialist

Marylou Daley, formerly Financial Specialist, Division of Internal Management - Fiscal Office, has been named Senior Financial Specialist. Marylou has been with the Department since 1985 and is the Accountant responsible for the Divisions of Public Works and Purchasing. The new position was effective October 9.

Idaho Capitol Holiday Tree Lighting Ceremony Nov. 28

Facilities Services personnel from the Division of Public Works joined workers from the Departments of Lands and Transportation on Tuesday, November 15 to cut the Idaho Capitol Holiday Tree. The tree, a 30-foot Spruce, was donated by Cara and Brian Whitney of Boise. The official tree lighting ceremony will be held at 6 p.m. on the Statehouse Front Steps, Monday, November 28. View Photos at:

<http://adm.idaho.gov/about/NewsReleases2005/CapitolHolidayTree05.pdf>

Long Term Health Insurance Implementation

Early in 2005, the Department began the process of responding to the Governor's initiative to implement an employee-paid Long Term Care (LTC) program for active state employees and spouses, adult children/spouses, parents, parents-in-law, grandparents, grandparents-in-law, and for retired state employees and their spouses. This new employee-paid coverage will bridge gaps between what is covered through the state's employee health insurance and costs associated with home health care, adult day care, assisted living and nursing facility costs. As part of marketing, all employees received a letter from Governor Kempthorne mailed to their homes this past week. The program will be implemented in February 2006.

Access Idaho Highlights:

Online License Plate Ordering Gets Personal. Idaho motorists can now search for, reserve, and order personalized license plates 24-hours a day at www.itd.idaho.gov/dmv. In addition to personalized vehicle plate ordering, the service allows anyone to purchase personalized Idaho collector license plates for display or gift purposes.

Department Online Newsmakers:

['In The Arena' Interview](#) - Director Pam Ahrens

['Mobile.idaho.gov'](http://mobile.idaho.gov) launched in Idaho

Network Services Combat Spybot Worm

In response to a Spybot Worm virus attack on the state's network the end of October, Network Services personnel met with agency representatives to update them on their network vulnerabilities. Sixteen agencies were impacted by the worm which infected Microsoft database servers, network user accounts and security applications. Incident response was coordinated by the Department and the Bureau of Homeland Security with network services isolating infected systems and coordinating clean-up. Majority of agency networks were cleaned by November 1. To assist agencies in preparing for network vulnerabilities, Carla Casper and Kevin Iwersen prepared a presentation on the incident which was given to the state's emergency coordinators.